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**MINUTES OF THE REGULAR MEETING
January 5, 2007**

Supervisors Present: Felipe Lovato, Jr., Chairman
William Caster, Vice-Chairman
Richard Shovelin
Randy Simmons

Supervisors Absent: J. Brian Greene, Sec.-Treasurer
LeRoy Candelaria

Others Present: Dierdre Tarr, District Manager
Louis King, District Conservationist
Melissa Kayser, Administrative Assistant
Russ Bennett, NMDA
Stan Bulsterbaum, Project Coordinator
Jim Berlier, Chairman –East Torrance SWCD
Tom Perkins, CNMCWMA –Coordinator
Tye Chesser, NMSLO
Glenn Fulfer, NPS

CALL TO ORDER:

- The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Mountainair United Methodist Church, Fellowship Hall, Mountainair, NM at 8:33 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

ABSENTEES: The absentees were excused.

APPROVAL/AGENDA:

Richard moved to accept the agenda as presented. William seconded the motion. Motion carried.

APPROVAL/DISAPPROVAL OF MINUTES:

- William moved to approve the minutes of the last meeting as amended. Richard seconded the motion. Motion carried.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

- Dee presented the Treasurer's Report for the month of January. A copy is attached. She also presented the Accounts Payable, in the approximate amount of **\$2,857.61**. A copy is attached. Discussion followed. **ACTION TAKEN:** William moved to accept the report and pay all accounts payable. Randy seconded the motion. Motion carried.

OTHER FINANCIAL MATTERS:

- Dee reviewed the 2nd Quarter Report with the Board. She also reviewed the Mid-Year Budget review.

- Dee asked the Board to consider purchasing a District Cell Phone. The cost for the cell phone is \$39.95 plus tax per month with a 12 month lease. The Claunch-Pinto Staff and Project Coordinator could use it when going down to the Abo Arroyo Project worksite and on other district projects. Discussion followed. **ACTION TAKEN:** Richard moved to approve the District to purchase a cell phone for \$39.95 plus tax a month with a 12 month lease. William seconded the motion. Motion carried.

- Dee asked the board to consider purchasing a digital recorder. This type of recorder would be used for recording the District meetings and other meetings we are responsible for taking the minutes. The cost for a digital recorder is between \$1,200.00 and \$1,500.00. Discussion followed. **ACTION TAKEN:** William moved to approve the District to purchase a digital recorder. Richard seconded the motion. Motion carried.

NMDA REPORT:

- Russ Bennett, NMDA Field Specialist, reviewed his monthly report. Discussion followed. Richard asked Dee look for a Grant Writing Workshop for Melissa to attend.

FO REPORT:

- Louis King, District Conservationist, reviewed his monthly report with the Board. Discussion followed.

DISTRICT MANAGER'S REPORT:

- Dee reviewed the District Manager's report with the Board. Discussion followed.

CORRESPONDENCE:

- The Correspondence was reviewed with the Board. See attached list.
- Dee Reviewed a Letter from the East Torrance SWCD Chairman Jim Berlier to the Board. Dee reported that the Board will respond back.

UPDATE ON GRANTS:

Watershed Health Grant –

Stan Bulsterbaum, Interim Project Coordinator reported on the Watershed Health, Restoration and Monitoring Steering Committee. Stan has attended two Steering Committee meetings. On the first meeting held on December 15th Stan facilitated a discussion, about the 10% loan requirement attached to the FY2006 NM Water Trust Board Grant in the amount of \$60,000, with the assistance from Jana Egbert from the NMFA. The consensus of the meeting was to proceed with the principle of a two check effort to pay landowners for treatment work and collect funds for loan repayment. The consensus of the Steering Committee was to support the hiring of an interim coordinator until the RFP for the contractual position is advertised and a new coordinator has been selected. At the second meeting he presented some budget information so a budget can be given to the NMFA for the FY2006 funding. David King was asked at the December 15th meeting to draft an RFP within 10 days of the meeting and send the draft to all of the Committee members. A brief review of the draft material was discussed by the Committee. The Steering Committee, also accepted Jim Corbin's resignation. Stan left the meeting prior to the discussion on the RFP for the Estancia Basin Watershed Health Restoration and Monitoring Project Coordinator. Dee handed out the draft RFP and asked for comments be sent back to her by the 10th of January. Discussion followed. **ACTION TAKEN:** Richard moved to allow Felipe Lovato, Chairman of the Claunch-Pinto SWCD to approve and advertise the final version of the RFP following the review period if he felt the RFP met the objectives of the position and Claunch-Pinto SWCD. William seconded the motion. Motion carried.

First Year Funding –

Second Year Funding –

The monitoring money has not been contracted.

Third Year Funding –

The watershed projects have been contracted and we need to get our monitoring going.

Fourth Year Funding –

Stan reported to the board about the re-payment of the loan. Stan passed out a copy of a 2 check example. Stan explained it with a \$10,000.00 project one check must be made for \$8,500.00 and another check must be made for \$1,500.00 which equals 85% treatment payment and 15% for technical reimbursement for loan pay back. Loan payment is 15 % which is \$60,000.00 and \$400,000.00 on the groundwork.

The Fifth year proposal is going to the Legislature for approval for funding.

Special funding –

National Fish and Wildlife Foundation –Noxious Weed Program

Melissa reported on the CNMCWMA Steering Committee Meeting that was held on Tuesday, December 19th. Melissa read Tom Perkins Coordinator report to the Board. Grants will be worked on at the meeting. Tom will be going to a Certified Weed Free Forage Program Meeting administered through NMSU. Tom's contract has been extended to December 31, 2007 or until all funding sources are deleted.

State Forestry Noxious Weed Grant –

State Forestry Grant – Dee has \$20,000.00 to contract before the end of 2006.

Upper Rio Grande Salt Cedar Project –

Stan gave his Coordinator's report to the Board. East Rio Arriba landowner block is done. East Rio Arriba will advertise for vendors and complete the Process. The Santa Fe Pojoaque Santa Fe River project is complete. The Cuyamungue project for Santa Fe Pojoaque is complete. Re-Spout treatment is planned in 2007. Santo Domingo Pueblo work is currently underway. About 180 acres of the 200 planned acres is complete. He has initiated cross section surveys on the Abo Arroyo for water quantity monitoring work. The cultural resource contractor has been notified to begin marking areas for the protection of the cultural resources. Current progress includes about 20 acres of extraction work on West side of Highway 60 on railroad property and McKinley property. Letters to the landowners involved in the Ciudad Atrisco project have been sent out explaining the status of the project. The procurement for restoration work supplies for Ciudad and Albuquerque Open Space is about 75 percent complete at this time. Valencia SWCD provided their RFP for Bosque work to the fiscal agent and Coordinator one day before the last steering committee meeting. The RFP was not in correct format for advertising therefore it had to be delayed. Stan has informed the District of the needed corrections but to date has not received any materials back. There continues to be communication and work production problems with the Valencia SWCD. Valencia is still working on a restoration plan for use of Bingaman funds. The fiscal agent has not received the plan to date. Overall his work responsibility for the Upper Rio Grande Project work for the Claunch-Pinto SWCD is about 85 percent complete. On the Abo Arroyo Stan has been monitoring the water levels with the flow meter. Stan reported to the Board he has a list of grass seeds to be order and to be used at the Abo Arroyo worksite. Stan has some specific places for reseeding. One is where the excavator is working and the traffic trail. Stan wants to have a good relation with the landowners and he has already talked with the landowners about reseeding.

The Claunch-Pinto SWCD has ordered vests and hard hats for the staff and contractors to use when they go down into the Abo Arroyo next to the railroad right of way. Stan will be taking Lawrence Crane to the Abo Arroyo worksite to see how things are going. Stan wants to thank Kenny and Louis for staying and helping get an excavator unstuck.

New Grant Opportunities

Dee reported to the Board about new Grants to look into which are CRFP, Soil and Water Conservation Commission, and the NFWF -5 Star Program.

UNFINISHED BUSINESS:

Dee reported to the Board she visited with State Representative Rhonda King about the building. Rhonda wants a copy of the building plans and would like to build the building in phases. The Park Service would have their portion built first if we built the building in phases. NMFA said to put in a loan request for some of the money. Rhonda said to put in the full amount minus the loan from NMFA in Capital Outlay. Dee asked the Board members to go to the Legislative session during first or second week and talk to our Senators and Representatives about getting our Capital Outlay money. Dee will be going to Santa Fe on Monday the 15th to have Rhonda sign our Capital Outlay request and she hopes Senator Pete Campos will be there so he can sign the Capital Outlay request, too. They realize that we are under a time frame with the Park Service. Dee and Glenn Fulfer from NPS will work together on some of Senator Campos's requests.

NEW BUSINESS:

- Dee reviewed the Mil Levy Resolution 13-07 with Board. **ACTION TAKEN:** Richard moved to approve the Mil Levy Resolution 13-07. William seconded the motion. Motion carried. Roll call vote: Richard Shovelin – Yes; Randy Simmons –Yes; William Caster –Yes; Felipe Lovato, Jr. –Yes; Brian Greene –Absent; LeRoy Candelaria – Absent.

- Felipe read the Oath of Office to Randy Simmons, Randy repeated it and signed the Oath of Office.

- Dee reported to the Board the Conservation Day at the Roundhouse will be on February 20, 2007. She told the Board she will be getting the Presentation Board ready for that day at the Roundhouse.

REPORTS:

ASSOCIATE SUPERVISOR INPUT:

OTHER:

- Tom Perkins made an announcement that Thomas Chemical and Fertilizer will be hosting a grower's meeting on February 15, 2007 at the Torrance County Fair Building. Tom said they will be offering CEU's for those holding pesticide applicator's licenses. There will be a meeting to set up the agenda at Gene Winn's office on Monday January 8 at 10:30 a.m.

Stan also asked the Board if they had time after the next Board meeting in February they could all go down to the Abo Arroyo and see what's been done so far.

MEETINGS ATTENDED:

NEXT MEETING SCHEDULED:

- The next Regular Meeting will be held Friday, February 2, 2007 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, corner of Sunset and Third Street, Mountainair, New Mexico.

PLAN FOR NEXT MEETING:

- Los Amigos de Valles Caldera – Membership fees

ADJOURN:

- There being no further business to come before the Board. **ACTION TAKEN:** William moved to adjourn at 11:30 a.m. Richard seconded the motion. Motion carried.

/s/ _____
FELIPE LOVATO, JR., CHAIRMAN

/s/ _____
J. BRIAN GREENE, SEC. -TREASURER