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**MINUTES OF THE SPECIAL MEETING
March 9, 2007**

Supervisors Present: Felipe Lovato, Jr., Chairman
William Caster, Vice-Chairman
Richard Shovelin
LeRoy Candelaria
Randy Simmons

Supervisors Absent: Brian Greene

Others Present: Dierdre Tarr, District Manager
Louis King, District Conservationist
Melissa Kayser, Administrative Assistant
Arlene Perea, USFS
Karen Lessard, USFS Ranger
Brent Racher
Linda Kayser, Torrance County Clerk
Colvin Connell
Alan Warren

CALL TO ORDER:

- The Claunch-Pinto Soil and Water Conservation District special meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Mountainair United Methodist Church, Fellowship Hall, Mountainair, NM at 8:15 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

ABSENTEES: The Absentee was excused.

APPROVAL/AGENDA:

- Richard moved to add reports to the Agenda. Randy seconded the motion. Motion carried. Richard moved to accept the agenda as amended. William seconded the motion. Motion carried.

APPROVAL/DISAPPROVAL OF MINUTES:

- Richard moved to approve the minutes of the last meeting as amended. William seconded the motion. Motion carried.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

- Dee presented the Treasurer's Report for the month of March. A copy is attached. She also presented the Accounts Payable, in the approximate amount of **\$2,089.46**. A copy is attached. Discussion followed. **ACTION TAKEN:** Richard moved to accept the report and pay all accounts payable. William seconded the motion. Motion carried.

OTHER FINANCIAL MATTERS:

- Dee reviewed the Mil Levy Resolution 14-07 with the Board. LeRoy moved to approve the Mil Levy Resolution 14-07. **ACTION TAKEN:** Richard seconded the motion. Motion carried. Roll call vote: LeRoy Candelaria – yes, William Caster – yes, Richard Shovelin – yes, Randy Simmons –yes, Brian Greene – absent.

FO REPORT:

- Louis King, District Conservationist, reviewed his monthly report with the Board. Louis discussed with Greg Fenchel from the Plant Materials Center (PMC) the possibility of the PMC hosting a Riparian Restoration Workshop in the Abo Arroyo Watershed in early December. They discussed the weather concerns and Greg said that was the best time of year to have a riparian workshop. Discussion followed. **ACTION TAKEN:** William moved to have the PMC conduct a riparian workshop in early December at the Abo Arroyo Project worksite. Richard seconded the motion. Motion carried.

DISTRICT MANAGER'S REPORT:

- Dee reviewed the District Manager's report with Board. Discussion followed.

COORDINATOR'S REPORT:

- Stan reviewed his monthly report with the board. At the Abo Arroyo Project the contractor is working in the area by Randy Chilton's house. They have completed Area's A, B, & F and these areas have past inspection completed by Lawrence Crane of State Forestry. Stan is setting up dates for a pilot and plane to take visitors to see the Abo Arroyo from the air. We need to invite key people from the State to tour the project area. Stan and Dee will be going to Santa Fe on March 10, 2007 for Rio Grande days. Brochures were made for SWCD's on the Upper Rio Grande. Stan suggested to the Board that we get the NM Environment Department Staff to check out the salt deposits. The Board asked him to arrange for staff from the NM Environment Department to check out the salt that is coming to the surface where the salt cedar trees have been removed.

Stan explained to the Board they should be proactive about this problem. Discussion followed. **ACTION TAKEN:** LeRoy moved to approve Stan Bulsterbaum to invite staff from the NM Environmental Department to look at the salt areas in the Abo Arroyo. Richard seconded the motion. Motion carried.

UPDATE ON GRANTS:

Watershed Health Grant –

Brent Racher gave a status report on the Estancia Basin Watershed Health, Restoration and Monitoring Project. He explained the Project Coordinator had unsuccessfully tried to set a steering committee meeting up between March 2 and March 9 as instructed. Brent and Dee explained the 2004 Monitoring money needs to be spent before May 1st or the District will lose this funding. Each district has some watershed money that also needs to be spent. The project coordinator has met with the staff from each district and reconciled the projects to the fiscal agent's list. The districts have some money that had not been contracted and the project coordinator explained to the staff this money needed to also be spent by May 1st. It was suggested letters needed to be sent to both East Torrance and Edgewood SWCD's reminding them of their outstanding contracts and money that has not been committed. Brent and Dee also suggested to the Board a Request for Proposal should be advertised for the monitoring project. It is important to contract and spend the money budgeted for the monitoring portion of the 2004 funding through the NM Water Trust Board. Dee had a draft request for proposal for the Board to review. Discussion followed. **ACTION TAKEN:** Richard moved to have Felipe Lovato Jr., Chairman send a letter to East Torrance SWCD & Edgewood SWCD showing the outstanding contracts and additional amount allocated to each district for Watershed Health projects that needs to be complete by May 1, 2007. William seconded the motion. Motion carried. **ACTION TAKEN:** William moved to advertise the Request for Proposal for the Monitoring Project with a deadline of April 4, 2007 for proposals. LeRoy seconded the motion. Motion carried. The Board also discussed the Project Coordinator position for the Estancia Basin Watershed Health, Restoration and Monitoring Project. There is an interim project coordinator in place, but the District does need to have a permanent project coordinator. **ACTION TAKEN:** William moved to submit a RFP for Project Coordinator in June 2007. Richard seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Dee reported she will be sending thank you letter's to Governor's staff and to State Representative Rhonda King, Senator Pete Campos, Judith Espinosa, Lt. Governor's Chief of Staff, Daniela Glick with the Governor's Office, and Cabinet Secretary Joanna Prukop for working with the District on the building project. Frank Luna went to Santa Fe and he spent 20 minutes talking to Lt. Governor Diane Denish. Dee will

be working with State Representative Rhonda King after this legislative session ends to get more support for the building project. Dee thanked Felipe for going to Santa Fe and talking with the Legislators about our capital outlay project. He and Jose Varela Lopez from Santa Fe – Pojoaque SWCD visited with State Representatives and State Senators while he was there.

- Dee has a meeting this afternoon in Santa Fe with the Upper Rio Grande Steering Committee and she will be going to Rio Grande Day in Santa Fe tomorrow on the 10th of March.

- Dee reported there will be a Bio-Mass meeting for Air permit on March 13th in Estancia 1:00 p.m.

NEW BUSINESS:

- Dee reported to the Board and passed out a list of proposed names for the Board vacancy. Felipe will go and meet with them and to see if they are interested in becoming a Board member for the Claunch-Pinto SWCD.

ASSOCIATE SUPERVISOR INPUT:

OTHER:

- Dee reported to the Board there is a Quick Book training in Albuquerque on April 10-11.

MEETINGS ATTENDED:

- William reported he went to a Hub RC&D meeting 2 Coordinators talked about what was expected of them and about grants. There are 300 Coordinators but they are going to cut it down to 60 Coordinators.

EXECUTIVE SESSION:

NEXT MEETING SCHEDULED:

- The next Regular Meeting will be held Friday April 6, 2007 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, corner of Sunset and Third Street, Mountainair, New Mexico.

PLAN FOR NEXT MEETING:

ADJOURN:

- There being no further business to come before the Board. **ACTION TAKEN:**
William moved to adjourn at 10:00 p.m. LeRoy seconded the motion. Motion Carried.

/s/ _____
FELIPE LOVATO, JR., CHAIRMAN

/s/ _____
J. BRIAN GREENE, SEC.-TREAS