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**MINUTES OF THE REGULAR MEETING
June 5, 2008**

Supervisors Present: Felipe Lovato Jr., - Chairman
William Caster, - Vice-Chairman
J. Brian Greene, Sec. - Treasurer
Richard Shovelin
LeRoy Candelaria
William "Bill" Hignight
Jerry Melaragno

Supervisors Absent:

Others Present: Dierdre Tarr, District Manager
Louis King, District Conservationist
Melissa Kayser, Administrative Assistant
Art Swenka, East Torrance SWCD
Linda Kayser, County Clerk
Maureen Murphy, Coordinator Hub RC&D
Nancy Roux

CALL TO ORDER:

- The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Ancient Cities Cafe, Mountainair, NM at 7:13 p.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

ABSENTEES: No absentees.

APPROVAL/AGENDA:

- Bill moved to accept the agenda as presented. Richard seconded the motion. Motion carried.

APPROVAL/DISAPPROVAL OF MINUTES:

- Richard moved to approve the minutes of the last meeting as presented. Bill seconded the motion. Motion carried.
- Bill moved to approve the minutes of the Special meeting as presented. William seconded the motion. Motion carried.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

- Dee presented the Treasurer's Report for the month of May, 2008. A copy is attached. She also presented the Accounts Payable, in the approximate amount of **\$5,004.68**. A copy is attached. Discussion followed. **ACTION TAKEN:** Brian moved to accept the report and pay the accounts payable. Bill seconded the motion. Motion carried.

OTHER FINANCIAL MATTERS:

- Dee read a letter from the Office of the State Auditor which stated that the Claunch-Pinto SWCD recommendation to engage the firm of Dan Austin, CPA, PC has been approved. Enclosed in the letter was a Contract between Claunch-Pinto SWCD and the firm of Dan Austin, CPA. Discussion followed. **ACTION TAKEN:** Bill moved to approve Felipe Lovato –Chairman to sign the State of NM Audit Contract with Dan Austin, CPA. Brian seconded the motion. Motion carried.
- Dee stated to the Board that we have to add EWP Program in the amount of 2.5 million to the Claunch-Pinto SWCD FY 08-09 Budget.

PERSONNEL MATTERS:

NMDA REPORT:

- Dee Tarr reviewed Roy Todd, NMDA Field Specialist's monthly report with the Board. Discussion followed.

FO REPORT:

- Louis King, District Conservationist, reviewed his monthly report with the Board. Discussion followed.

DISTRICT MANAGER'S REPORT:

- Dee reviewed the District Manager's report with the Board. Discussion followed.

CORRESPONDENCE:

- The Correspondence was reviewed with the Board. See attached list.
- Dee reviewed a e-mail from Vicky Williams of SWCA –she is writing a synopsis of the Claunch-Pinto SWCD to send to the National Wildfire Programs Database and Claunch-Pinto SWCD was the best example
- Dee read a letter from Janice Anaya giving her 2 weeks notice
- Dee reviewed a registration form for the Sunflower Festival in August, 2008
- Dee showed the Board the Claunch-Pinto SWCD Ad. in the Tri-County Guide

UPDATE ON GRANTS:

Watershed Health Grant –

Dee reported on the CORE Advisory meeting held on May 19, 2008. Dee explained an RFP had been advertised for a Forest Contract Inspector (FCI) and the District had received one proposal. The proposal was from Fred Rossbach, The Placitas Group. Fred is retired from NM State Forestry. The FCI will inspect the completed projects for payment with the Estancia Basin project. The FCI paperwork will be approved by Lawrence Crane at NM State Forestry before reimbursements can be completed. The next CORE Advisory Committee meeting will be held on June 30, 2008 at the Edgewood SWCD conference room. Dee reported Ian Fox; the CFRP Coordinator for the Cibola Forest will start attending the CORE Advisory Committee meetings as a representative from the Forest Service. He seems to have a lot of new ideas and should be an interesting addition to the Advisory Committee.

National Fish and Wildlife Foundation & State Forestry Noxious Weed Grant

Dee reported the Final report for NFWF payment has not been received yet. The Board had some concerns about the Noxious Weed Coordinator working for the State Land Office at same time he is working as the Weed coordinator. The Board would like to see a letter from the State Land Office explained this work situation has been approved by the State Land Office. Brian Greene explained he felt this was conflict of interest. Dee reported Vern Kohler and the Weed Coordinator from Socorro SWCD sprayed 5 ½ acres of poison hemlock in the Abo watershed on June 1st.

State Forestry – Community Wildfire Protection Planning Grant

Dee reported the final Community Wildfire Protection Plans have been approved by State Forestry. She will be completing the final payments to SWCA Environmental Consultants over the next few weeks for their work on this project.

Upper Rio Grande Salt Cedar Project

Dee reported at the May URG Steering Committee meeting, the committee selected the Ciudad SWCD project at the National Hispanic Cultural Center was chosen for the new Bingaman funding. They will have another URG meeting next week.

New Grant Opportunities

Dee reported that she prepared a proposal for the RERI RFP for the Abo Arroyo Watershed. SWCA help with this proposal.

UNFINISHED BUSINESS:

- Dee reported the Evaluation Committee reviewed the Architect proposals for the new building project. On the Committee was Charlene Brown, Susie Marbury – ENMRD, Bill Cicola and Jerry Melaragno, representing the District. The District received 5 proposals for the project. Lee Gamelsky, Architects P.C. was the top choice of the Evaluation Committee. Dee submitted a proposal for funding through NM Energy, Minerals and Natural Resources - Clean Energy for the building project in the amount of 1 million dollars. If we make it on the shortlist we may receive between \$100,000.00-\$200,000.00. There were 82 total proposals for this funding.

- Dee reported that the NM Finance Authority will meet in June or August with Senator Pete Campos and Rep. Rhonda King concerning the \$1.6 million for the building. The loan will be a 25 year loan with balloon payments the last five years of the loan.

NEW BUSINESS:

- Maureen Murphy, Coordinator, Hub RC&D gave an update on what the Hub RC&D has been doing. Projects that are existing our San Juan 319 Phase 1 Project, San Juan Basin 319 Phase 2 Project, Walkin' N Circles Ranch (WNCR) – Edgewood SWCD sponsor, Food for Thought – Coronado SWCD sponsor, Ojo Encino Solid Waste Management – Ojo Encino Chapter House Sponsor (Navajo Nation) and GIS Irrigation Mapping Project – NM Office of Surface Engineer (NMOSE) sponsor. Maureen stated she will start visiting Hub's other sponsors again. First priority will be given to those sponsors that she hasn't had a chance to visit yet. Maureen handed out a Coordinator Activity Report and Brochure about what is going on within the Hub RC&D.

- Dee reviewed the Sunflower Festival Registration form with the Board and asked if they wanted the Claunch-Pinto SWCD to set up a booth for that event. Discussion followed. **ACTION TAKEN:** Richard moved for the Claunch-Pinto SWCD to set up a booth at the Sunflower Festival and pay the registration fee of \$25.00. Bill seconded the motion. Motion carried.

- Dee reported to the board that the next board will be on the 4th of July and asked if they wanted to change the date. Discussion followed. **ACTION TAKEN:** Bill moved to change the next Board meeting to July 3rd at 6:00 p.m. at the Ancient Cities Café. Brian seconded the motion. Motion carried.

- Dee reviewed Resolution No. 17-08 –Authorizing the execution and delivery of a Water Project Fund Loan/Grant Agreement by and among the NM WTB and the NM Finance Authority and the Claunch-Pinto SWCD in the amount of \$600,000.00 –WTB Loan/Grant No. 81. Discussion followed. **ACTION TAKEN:** Bill moved to pass Resolution No. 17-08. Richard seconded the motion. Motion passed with a voice vote.

- Dee reported to the Board on the selection of the Architect from the Evaluation Committee. The Evaluation Committee chose Lee Gamelsky Architects P.C. Discussion followed. **ACTION TAKEN:** Richard moved to approve the winning bid to Lee Gamelsky Architects P.C. Brian seconded the motion. Motion carried.

June 5, 2008
Claunch-Pinto SWCD
Regular Meeting

- Dee reported the District needs to make changes to the FY 08-09 Budget which was approved at the last Board meeting. The District needs to add the EWP Program amount of 2.5 million onto the Budget. Discussion followed. **ACTION TAKEN:** Bill moved to approve the Budget with added additions. Brian seconded the motion. Motion carried.

- Dee explained the District needs to appoint two appointed Supervisors and get the information to the Soil and Water Conservation Commission before June 15th. Discussion followed. **ACTION TAKEN:** Brian moved to appoint Richard Shovelin and William "Bill" Hignight through NMDA. William seconded the motion. Motion carried.

- Nancy Roux gave a small presentation on her 16 years of experience on building and using green materials. Nancy built her home using tires and she has solar power to heat and cool her house. Nancy wanted to volunteer her time to work with the Architect on designing the building.

- Dee asked the Board to consider sponsoring the Mountainair Activities Center (MAC) Project to HUB RC&D for possible funding resources. Discussion followed. **ACTION TAKEN:** William moved to sponsor the MAC Project to the Hub RC&D. Richard seconded the motion. Motion carried.

REPORTS:

- Hub RC&D -Maureen Murphy included report in her Presentation to the board.
- South Mtn. RC&D -No report.
- EBWPC -No report.

ASSOCIATE SUPERVISOR INPUT:

OTHER:

- Richard told the Board he felt Janice Anaya was a hard worker and will be hard to replace. We need to send a letter from the Board thanking Janice for her 3 year service.

MEETINGS ATTENDED:

EXECUTIVE SESSION:

NEXT MEETING SCHEDULED:

- The next Regular Meeting will be held Thursday July 3, 2008 at 6:00 p.m. at the Ancient Cities Cafe, Mountainair, New Mexico.

PLAN FOR NEXT MEETING:

ADJOURN:

- There being no further business to come before the Board. **ACTION TAKEN:**
Brian moved to adjourn at 9:45 p.m. LeRoy seconded the motion. Motion Carried.

/s/ _____
FELIPE LOVATO, JR., CHAIRMAN

/s/ _____
J. BRIAN GREENE, SEC.-TREA