



## **MINUTES OF THE REGULAR MEETING**

**July 13, 2007**

**Supervisors Present:** Felipe Lovato, Jr., Chairman  
William Caster, Vice-Chairman  
Randy Simmons  
Richard Shovelin  
LeRoy Candelaria  
William Hignight

**Supervisors Absent:** Brian J. Greene, Sec.-Treasurer

**Others Present:** Dierdre Tarr, District Manager  
Louis King, District Conservationist  
Art Swenka, East Torrance SWCD  
Russ Bennett, NMDA Field Specialist  
Hollis Fuchs, Area Conservationist – NRCS  
Clark Taylor, RC&D Coordinator – So. Central Mtn. RC&D

### **CALL TO ORDER:**

- The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Mountainair United Methodist Church, Fellowship Hall, Mountainair, NM at 8:08 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

**ABSENTEES:** The Absentee was excused.

### **APPROVAL/AGENDA:**

- LeRoy moved to accept the agenda as presented. Randy seconded the motion. Motion carried.

### **APPROVAL/DISAPPROVAL OF MINUTES:**

- William moved to approve the minutes of the last meeting as amended. LeRoy seconded the motion. Motion carried.

## **TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:**

- Dee presented the Treasurer's Report for the month of July. A copy is attached. She also presented the Accounts Payable, in the approximate amount of **\$5,393.68**. A copy is attached. Discussion followed. **ACTION TAKEN:** Richard moved to accept the report and pay all accounts payable. LeRoy seconded the motion. Motion carried.

## **OTHER FINANCIAL MATTERS:**

- Dee reviewed a letter from Genevie Baca, Socorro County Treasurer concerning the Distribution of Collected Taxes for 2006 Tax Year. Socorro County has implemented a new system to calculate collected property tax distributions. Until the conversion is complete the distribution of collected taxes through October 2007 may be incorrect. Socorro County will request any overpayments encompassing the last three years in order to re-distribute to the proper agencies. Copies of the letter were distributed to each member of the Board as requested.

- Dee reviewed the 4<sup>th</sup> Quarter report to DFA with the Board. Discussion followed.

- Dee reviewed the points system documentation with the Board. The District received 115 points according to their records.

## **PERSONNEL MATTERS:**

### **NMDA REPORT:**

- Russ Bennett, NMDA Field Specialist, reviewed his monthly report with the Board. Additional information was given concerning a Request for Bids: CFRP Train-the-Trainer Grant Writing Workshop; Public Contracts and procurement Regulations Seminar; Book entitled "Managing Agricultural Landscapes for Environmental Quality" is available for purchase. Discussion followed.

### **FO REPORT:**

- Louis King, District Conservationist reviewed his monthly report with the Board. Discussion followed.

- Hollis Fuchs, Area Conservationist introduced Clark Taylor, RC&D Coordinator for South Central Mountain RC&D. Clark gave a brief update on South Central Mountain RC&D including the CWPP that Lincoln County is working on. The next South Central Mountain RC&D meeting will be July 26<sup>th</sup>. Hollis complimented Louis King and the Mountainair Field Office Staff for the excellent work they are doing in the District. He, then, explained to the Board the lease has expired on the office space in Gustin Hardware. He would like the District to find temporary office space until they can

have their building built. They are having problems with a very slow internet connection which is slowing the work progress out of the field office. Discussion followed. The Board asked Dee to get prices for modular office space and get further information on the telephone lines to see how the communications can be updated.

#### **DISTRICT MANAGER'S REPORT:**

- Dee reviewed the District Manager's report with Board. Discussion followed.

#### **CORRESPONDENCE:**

- The correspondence was reviewed with the Board. See attached list.

#### **UPDATE ON GRANTS:**

##### Watershed Health Grant –

Dee gave an update on the grants through the NM Water Trust Board. We have been approved for the 2007 funding request of \$600,000. The District has received a letter from the NM Finance Authority concerning the readiness items to proceed with the loan/grant. The Special funding Grant has been completed. All of the projects have been finished. She thanked Lawrence Crane, Timber Management Officer for NM State Forestry for all of his work during the past nine months. He has made special trips and worked on Saturdays to get his inspections completed on the final projects. Dee has received Stan Bulsterbaum's resignation as the temporary Project Coordinator for the Estancia Basin Watershed Health, Restoration and Monitoring Project. He has some personal projects he will be working on.

##### National Fish and Wildlife Foundation & State Forestry Noxious Weed Grant

Dee gave a report on the CNMWMA meeting held on July 12<sup>th</sup>. Kenny Branch, Vern Kohler and Dee attended the meeting held in Moriarty. Dee explained she would need the Weed Coordinator to make his reports more comprehensive, she will need a map showing all of the mapped weed locations and all the treated locations. At Dee's suggestion, the CNMWMA Steering Committee decided Edgewood SWCD should be the fiscal agent on all grant applications from this point forward. It will make accounting so much easier to only have one fiscal agent instead of each District having the responsibility. The Weed Coordinator presented a list of items to purchase with grant monies. The Steering Committee approved the list with the exception of the used pickup he wanted to purchase to use with a large sprayer.

##### State Forestry Grant

Dee reported they are contracting this money and it will all be spent by the end of November, 2007.

##### State Forestry – Community Wildfire Protection Planning Grant

The District will partner with Torrance County on this planning process. Dee will be working on RFP to hire a contractor to proceed with the planning process.

Upper Rio Grande Salt Cedar Project –

Dee gave a short update for Stan. The Contractor should be back by the end of the month to complete the 18 acres on Randy Chilton and Cloyd Hinkle's portion of the Abo Arroyo. Ciudad is working on the Atrisco Project. The other projects have been completed except for the restoration projects in each of the Districts.

New Grant Opportunities

Dee gave the Board copies of the Abo Arroyo Restoration Project for the River Restoration funding. The District will be notified sometime in August if they have been selected for funding.

RFPs have been advertised for the following:  
Wildland Urban Interface Grant

**UNFINISHED BUSINESS:**

- The Building Project had been discussed earlier in the meeting during the Field Office Report.

**NEW BUSINESS:**

- Felipe Lovato, Chairman of the District Board administered the Oath of Office to Richard Shovelin and William Hignight, the two appointed Supervisor approved by the NM Soil and Water Conservation Commission.

- Dee reported to the Board they needed to reorganize the members on the Board. Discussion followed. **ACTION TAKEN:** Richard moved to elect Felipe Lovato, Jr. as the Chairman for Claunch-Pinto SWCD. LeRoy seconded the motion. Motion carried. Richard moved to elect William as the Vice-Chairman for Claunch-Pinto SWCD. LeRoy seconded the motion. Motion carried. Bill moved to elect Brian as the Sec.-Treasurer for Claunch-Pinto SWCD. Richard seconded the motion. Motion carried.

- Felipe explained to the Board he would like to appoint a committee to review the District's Personnel Policy. Discussion followed. Felipe appointed Bill Hignight, Chairman, Randy Simmons, William Caster and Linda Kayser to this Committee. Bill asked Dee to email the personnel policy to everyone, so they could get started on the review.

- Felipe explained to the Board he would like appoint a committee to work with Dee on the District finances. Discussion followed. Felipe appointed Brian Greene, Richard Shovelin and Paul Gardner to this Committee.

- Felipe presented several names for the Associate Supervisor position. Discussion followed. **ACTION TAKEN:** Richard moved to appoint Frank Luna, Paul

Gardner, Colvin Connell and Linda Kayser as Associate Supervisors. Bill seconded the motion. Motion carried.

- Dee presented to the Board Resolution No. 01-08 Resolution authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement by and among the New Mexico Water Trust Board and the New Mexico Finance Authority. Discussion followed. **ACTION TAKEN:** Bill moved to pass Resolution 01-08. LeRoy seconded the motion. Motion passed with a voice vote.

- Dee reviewed the Approval to Sign the General and No Litigation Certificate for the Grant/Loan Agreement with NM Finance Authority. Discussion followed. **ACTION TAKEN:** William moved to have Felipe sign the Certificate for the District. LeRoy seconded the motion. Motion carried.

- Dee reviewed the Grant/Loan Agreement with New Mexico Finance Authority. Discussion followed. **ACTION TAKEN:** Richard moved to have Felipe sign the Grant/Loan Agreement for the District. LeRoy seconded the motion. Motion carried.

- Dee presented to the Board Resolution No. 02 -08 Authorizing the District Manager to Sign the Loan/Grant Agreement No. 52-WTB paperwork. Discussion followed. **ACTION TAKEN:** William moved to pass Resolution 02-08. Richard seconded the motion. Motion passed with a voice vote.

- Dee presented to the Board Resolution No. 03-08 Budget Revision. Discussion followed. **ACTION TAKEN:** Bill moved to pass Resolution No. 03-08. Richard seconded the motion. Motion passed with a voice vote.

- The board discussed the Annual Meeting. Dee suggested several dates in September for a tour of the Abo Arroyo Watershed Project and the Estancia Basin Watershed Projects within the District. **ACTION TAKEN:** Richard moved to have the Annual Meeting on Thursday, September 27, 2007 to include the tour, a meal and plaques for the honorees. LeRoy seconded the motion. Motion carried.

#### **ASSOCIATE SUPERVISOR INPUT:**

#### **OTHER:**

#### **REPORTS:**

- William reported the next Hub RC&D meeting would be in Moriarty on July 18, 2007.

#### **EXECUTIVE SESSION:**

**NEXT MEETING SCHEDULED:**

- The next Regular Meeting will be held Friday August 3, 2007 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, corner of Sunset and Third Street, Mountainair, New Mexico.

**PLAN FOR NEXT MEETING:**

**ADJOURN:**

- There being no further business to come before the Board. **ACTION TAKEN:** Bill moved to adjourn at 11:54 a.m. LeRoy seconded the motion. Motion Carried.

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**FELIPE LOVATO, JR., CHAIRMAN**

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**J. BRIAN GREENE, SEC.-TREAS**