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MINUTES OF THE REGULAR MEETING

August 7, 2009

Supervisors Present: Felipe Lovato Jr., - Chairman
William Caster –Vice-Chairman
J. Brian Greene, Sec. - Treasurer
LeRoy Candelaria
Richard Shovelin
Dan Williams

Supervisors Absent: Jerry Melaragno

Others Present: Dierdre Tarr, District Manager
Louis King, District Conservationist
Roy Todd, NMDA Field Specialist
Frank Luna, Associate Supervisor
Patsy Fitzgerald
Glenn Fulfer, National Park Service
Michael Schuhen, Sandia National Laboratories
David Lightfoot, SWCA Environmental Consultants

CALL TO ORDER:

The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Mountainair United Methodist Church, Fellowship Hall, located at the corner of Sunset and Third Street in Mountainair, NM at 8:13 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

ABSENTEES:

Jerry Melaragno is participating in the National Senior Olympics in California.

APPROVAL/AGENDA:

William Caster moved to approve the agenda as presented. Dan Williams seconded the motion. Motion carried.

APPROVAL/DISAPPROVAL OF MINUTES:

There were no additions or corrections to the minutes as mailed out. **ACTION TAKEN:** William Caster moved to approve the minutes of the last meeting as presented. Dan Williams seconded the motion. Motion carried.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

Dee presented the Treasurer's Report for the month of July, 2009 with the accounts payable for August, 2009. A copy is attached. Discussion followed. **ACTION TAKEN:** William Caster moved to accept the report and pay the accounts payable. Richard Shovelin seconded the motion. Motion carried.

Dee reviewed the expenditures for July, 2009 to the year-to-date expenditures versus the FY2009 budget.

OTHER FINANCIAL MATTERS:

Copies of the 2007 and 2008 audits had been mailed out to the Board prior to the meeting. The Board was still reviewing the information and had no questions at this time.

PERSONNEL MATTERS:

NMDA REPORT:

Roy Todd, NMDA Field Specialist, reviewed the NMDA monthly report with the Board. The District Operations Funding was cut 3.3% for the fiscal year 2009 by the NM Legislature. The funding cuts will result in less operational funding through the points system for the Districts. NMDA has been working with Risk Management Division to formalize liability coverage for the SWCDs. Roy gave a report on the designation of Outstanding National Resource Waters public meetings being held by the NM Environment Department. Brian Greene asked if Roy knew where the National Clean Water Act bill is in Congress. Roy said he would try to find out and get the information to Brian. Discussion followed.

FO REPORT:

Louis King's, District Conservationist, reviewed his NRCS monthly report with the Board. Louis discussed the new sign-up for the Conservation Security Program (CSP). He had planned the Local Work Group Meeting for the last of July, but cancelled

the meeting. The Board decided to have the Local Work Group Meeting on September 18, 2009. The NRCS office will have its Civil Rights Review on August 26th. Louis will need a Board member to be available to be interviewed. Frank Luna has agreed to be interviewed as the District cooperator. The Mountainair Field Office will stay in the South area for now until there are some personnel changes in either the Estancia Field Office or the Northwest Area. Louis explained David Cain had been interviewed by KOAT-TV as part of a feature that was recognizing the American cowboy. Discussion followed.

DISTRICT MANAGER'S REPORT:

Dee reviewed the District Manager's report with the Board. Written report attached. Discussion followed.

UNFINISHED BUSINESS:

Felipe asked to move the discussion concerning the letter the CPSWCD received from the Regional Director of the National Park Service to this time in the meeting since Glenn Fulfer, Salinas Pueblo Missions National Monument's Park Superintendent needed to get back to his office soon. Dierdre Tarr read the letter from the Regional Director of the National Park Service concerning the letter of intent to lease the Park Service had given CPSWCD in 2006. The Park Service released their letter of intent to lease space since the CPSWCD had not been able to secure funding to build the new building space they were planning to lease to the National Park Service.

LeRoy Candelaria explained he had called the Regional Director of the National Park Service office in Denver, Colorado to discuss the letter the CPSWCD had received. He had also asked Glenn Fulfer to attend the District meeting to discuss the letter. LeRoy Candelaria wanted to express the importance of the project because of all of the time and money the District has spent working on this project. He didn't want to see the project die because of the letter. Frank Luna commended LeRoy Candelaria for following up on the letter. Frank felt the District has come a long way toward building this building.

Mr. Fulfer explained the letter of intent to lease had been written three and a half years ago with everyone knowing their lease would expire in their current location in December, 2010. He now has fifteen months to get a lease in place for the space the National Park Service is needing. He would prefer to be in the Conservation Service because he feels it speaks well for what both agencies are trying to do. He finds himself in a very difficult position at this time since he is trying to find a new space or another space to lease in a very short period of time. The National Park Service can not be expected to wait for an indefinite period of time for the CPSWCD to find the funding for this building. He explained regulations and authorities change.

It was imperative that the agreement with both parties should have been completed two years ago, since the National Park Service could enter into an agreement with CPSWCD at that time. Now the National Park Service will need to go through the General Service Administration (GSA) to get a lease secured for their space. Brian

Greene explained we all have to be aware of each agencies' agenda, but the CPSWCD should continue trying to secure the funding for the building. LeRoy suggested a committee of two or three board members should be set up to work with Dee. The Committee should meet once a week to see what progress has been made each week on the building project.

William Caster explained everyone he had talked to said the building project is a larger project than has ever been done by a Soil and Water Conservation District and if we are going to get the building built it is going to be hard. Dee reported the District should be ready to advertise a request for proposal for a site preparation for the building by September 15th. The Board discussed different ideas on how to build the space for the National Park Service. The District would not be in the new space until the District could find additional funding for complete the construction of the building.

PRESENTATION BY MICHAEL SCHUHEN, SANDIA LABS:

Mr. Schuhen gave a short presentation on their project to understand where the boundaries of the Estancia Basin is; how the water moves in the Basin; where the major recharge areas to the Basin are; how does the potable water interface with the saline water in the basin; water quality; how do we enhance recharge. The Sandia National Laboratories are working with the Estancia Basin Water Planning Committee to complete this study. They are looking for water wells to monitor especially in the mountain area. They would like the District's help in locating wells to monitor. They would work with the private landowners in this endeavor. David Lightfoot explained the monitoring efforts for the Estancia Basin Watershed Health Project being conducted by SWCA Environmental Consultants. The two efforts will be exchanging information. The Board agreed to help locate wells in the areas needed for Mr. Schuhen.

CORRESPONDENCE:

- The Correspondence was reviewed with the Board. See attached list.
 - Dee explained there was correspondence from NMACD concerning Risk Management for the Board to review.
 - Dee explained there was correspondence from NMACD concerning the dues to NMACD. Districts must pay a minimum of \$500.00 dues in order to be able to vote at the Annual Meeting. The minimum dues are set each year by the NMACD Board of Directors.
 - Letter from East Torrance SWCD asking the District to place a booth in their new building during the Fair. Dee explained the District had already made arrangement with the Torrance County Fair Board to have a booth on the Fair Grounds. The Fair Board has agreed to waive their booth space fee for the District.

UPDATE ON GRANTS:

Watershed Health Grant – Dee reported the Albuquerque – Bernalillo Water Authority has submitted an appeal to the NM Water Trust Board concerning the funding decisions for the FY2009 projects the NM Water Trust Board made in May, 2009. There has been a hold placed on all the projects until the appeal can be heard at a NM Water Trust Board meeting. The meeting will be held later in August, 2009.

Greater Rio Grande Watershed Alliance aka Upper Rio Grande Salt Cedar Project - The Districts are mapping and developing conservation plans for projects in each area. The Committee is working with the NM Watershed Office to locate funding for projects.

NMEMNRD – New Mexico Clean Energy Projects – We have a balance of \$75,000 on this grant. The remaining funding will be used to complete the building design instead of an analysis of the energy savings after the building has been built.

NMED – River Ecosystem Restoration Initiative – Dee reported the District now has a contract with NM Environment Department on the Abó Arroyo Watershed Project.

Central NM Cooperative Weed Management Area – This was included in the District Manager's report.

New Grants

Dee reported Orlando Lopez, President of the Manzano Land Grant, Frank Luna and Dee met with Ian Fox, the Cibola National Forest CFRP Coordinator to correct the weaknesses and reply to the recommendations that came from the CFRP Technical Committee for the Red Canyon CFRP Project. Dee also addressed the same issues on the Ojo Peak CFRP Project. Dee explained as per the Red Canyon CFRP Proposal the District will need to enter into a Professional Service Agreement with the Manzano Land Grant for the District to be the fiscal agent and project manager for the grant. Discussion followed. **ACTION TAKEN:** LeRoy Candelaria moved to enter into a professional service agreement with the Manzano Land Grant for the District to be the fiscal agent and project manager for the Red Canyon CFRP Project. William Caster seconded the motion. Motion carried.

Dee reported the work plans have been completed for the two Non-Federal Lands Project Grants through NM State Forestry. She is waiting for the contracts on these two grants. Dee will be working with NM State Forestry on the work plan for the 2009 Wildland Urban Interface grant.

New Proposals

2009 Clean Energy Demonstration Program Grant
Government Service Fund through Department of Finance and Administration
2009 River Ecosystem Restoration Initiative for the Abo Arroyo Project.

New Grant Opportunities

There is a Request for Proposal for Wildland Urban Interface Work through NM State Forestry advertised.

NEW BUSINESS:

Felipe Lovato administered the Oath of Office to Richard Shovelin.

Felipe Lovato explained the Board should reorganize each year. Discussion followed. **ACTION TAKEN:** Richard Shovelin moved to elect Felipe Lovato as Chairman. Brian Greene seconded the motion. Motion carried. Richard Shovelin moved to elect William Caster as Vice-Chairman. Brian Greene seconded the motion. Motion carried. LeRoy Candelaria moved to elect Richard Shovelin as Treasurer. Brian Greene seconded the motion. Motion carried.

Dee gave a short report on the plans for the Annual meeting to be held on October 2nd. The meeting will be held on the District's property. The staff is planning a ground breaking ceremony for the building. We will rent a tent with tables and chairs.

Dee reviewed Resolution No. 01-10 authorizing the submission of a proposal for the General Service Funding to the Department of Finance and Administration. This proposal is being submitted for funding to build the building. Discussion followed. **ACTION TAKEN:** Richard Shovelin moved to approve the resolution. Brian seconded the motion. Motion carried by a voice vote as follows: LeRoy Candelaria – yes; Richard Shovelin – yes; Dan Williams – yes; Brian Greene – yes; William Caster - yes.

Dee reviewed Resolution No. 02-10 authorizing a new checking account entitled "Grants Account". Discussion followed. **ACTION TAKEN:** Brian Greene moved to approve the resolution. William Caster seconded. Motion carried by a voice vote as follows: LeRoy Candelaria – yes; Richard Shovelin – yes; Dan Williams – yes; Brian Greene – yes; William Caster – yes.

Dee reviewed Resolution No. 03-10 authorizing a new money market account entitled "Debit Service Account". Discussion followed. **ACTION TAKEN:** Richard Shovelin moved to approve the resolution. Brian Greene seconded the motion. Motion carried by a voice vote as follows: LeRoy Candelaria – yes; Richard Shovelin – yes; Dan Williams – yes; Brian Greene – yes; William Caster – yes.

Dee reviewed Resolution No. 04-10 authorizing the rental of a Safe Deposit at My Bank. Discussion followed. **ACTION TAKEN:** LeRoy Candelaria moved to approve the resolution. Brian Greene seconded the motion. Motion carried by a voice vote as

follows: LeRoy Candelaria – yes; Richard Shovelin – yes; Dan Williams – yes; Brian Greene – yes; William Caster – yes.

Dee asked to attend a procurement training sponsored by the NM Procurement Association. Discussion followed. **ACTION TAKEN:** William moved to pay for the training. Dan Williams seconded the motion. Motion carried.

REPORTS:

- Hub RC&D – William Caster reported the new radio station was on the air during the Corona Days; they have hired a new bookkeeper for the RC&D; Sue Hansen, Ciudad SWCD will be resigning from the RC&D because the District has a lack of funding for their employees; the Hub RC&D Annual Meeting will be on October 14, 2009 at the Prairie Star Restaurant in Bernalillo, NM.
- South Central Mtn. RC&D – Brian Greene reported Dee gave a presentation to the RC&D Council on the building. The South Central Mtn. RC&D accepted the building proposal as a project. The RC&D is in the process of reorganizing since the Chairman is now the RC&D Coordinator. The RC&D is also looking at changing the meeting times and structure.
- EBWPC – The EBWPC is trying to complete the final draft of the update of the Estancia Basin Water Plan. They are planning on having it out by September or October.

ASSOCIATE SUPERVISOR INPUT:

OTHER:

MEETINGS ATTENDED:

EXECUTIVE SESSION:

NEXT MEETING SCHEDULED:

- The next Regular Meeting will be held Friday September 11, 2009 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, Mountainair, New Mexico.

PLAN FOR NEXT MEETING:

ADJOURN:

- There being no further business to come before the Board. **ACTION TAKEN:** LeRoy Candelaria moved to adjourn the meeting at 11:42 a.m. Brian Greene seconded the motion. Motion Carried.

/s/

FELIPE LOVATO, JR., CHAIRMAN

/s/

RICHARD J. SHOVELIN, SEC.-TREA