



**FINAL
MINUTES OF THE REGULAR MEETING**

April 9, 2010

Supervisors Present: Felipe Lovato, Jr. – Chairman
William Caster –Vice-Chairman
Jerry Melaragno
LeRoy Candelaria
Dan Williams
J. Brian Greene

Absentees: Richard Shovelin, Sec. - Treasurer

Others Present: Dierdre Tarr, District Manager
Louis King, NRCS
Roy Todd, NMDA Field Specialist

CALL TO ORDER:

The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman, at the Mountainair United Methodist Church, Fellowship Hall, located at the corner of Sunset and Third Street in Mountainair, NM at 8:10 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting.

ABSENTEES: Richard Shovelin

APPROVAL/AGENDA:

Dee requested two additions to the agenda as follows: 1) insurance for the district vehicle; 2) JPA for the New Mexico Energy Minerals and National Resources. **ACTION TAKEN:** William Caster moved to accept the agenda as amended. Brian Greene seconded the motion. Motion carried.

APPROVAL/DISAPPROVAL OF MINUTES:

The following correction was made to the minutes: Page 5- EBWPC Report- Changed to read "They are seeking endorsement from EBWPC to support their plan." Page 4- New

Business (second sentence) changed to read Dr. Robert J. Saul Community Building in Mountainair. Page 2- FO Report- Changed to read "Louis King presented his report to the board." **ACTION TAKEN:** Jerry Melaragno moved to approve the minutes as amended. LeRoy Candeleria seconded the motion. Motion carried.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

Dee presented the Treasurer's Report for the month of March, 2010 with the accounts payable for April, 2010. Discussion followed. **ACTION TAKEN:** Brian Greene moved to accept the report and pay the accounts payable. William Caster seconded the motion. Motion carried. A copy is attached.

OTHER FINANCIAL MATTERS:

2009 Audit Report

Felipe, Alice, Richard, and Dee met with Dan Austin in March for the audit exit conference. He explained to Richard and Felipe he found two audit exceptions as follows: 1) the report was late; 2) our actual expenditures exceeded our budget. Dee explained the District had passed a Budget Revision resolution in September, 2009. Dan Austin decided he would leave this item as an audit exception. When the audit was submitted to the State Auditor's office for their review, they felt we were in compliance. They approved our final audit after the exception had been removed.

Mil Levy Problems with Torrance County

The District has received \$5,000.00 less this year than the District had received in the same time frame last year. Dee does not expect the District will be receiving the correct amount in their mil levy this year.

NMDA REPORT:

Roy Todd reviewed the NMDA Field Specialist's monthly report with the Board. Dee thanked NMDA for putting the RFP work shop together. Discussion followed. A copy of the written report is attached.

FIELD OFFICE REPORT:

Louis King presented his report to the Board. Discussion followed. A copy of the written report is attached.

DISTRICT MANAGER'S REPORT:

Dierdre Tarr, District Manager, reviewed the District Manager's report with the Board. Discussion followed. A copy of the written report is attached.

CORRESPONDENCE:

The Correspondence was reviewed with the Board. Dee reported there will be a New Mexico Watershed and Dam Owner Coalition meeting on April 28th - 29th at the Marriott Pyramid in Albuquerque NM. Dee has been asked to take part in a panel discussion concerning grant funding during the meeting on April 29th.

The NMACD Summer Conference has been set for July 7th and 8th in Ruidoso NM.

PERSONNEL MATTERS:

Job Descriptions

Dee explained there had been one addition to the District Manager's job description as follows: The District Manager will be responsible for holding a staff meeting at least once a month. Richard Shovelin had asked if a decision on the District Manager's job description could be tabled until the May Board meeting. Discussion followed. No decisions were made.

UPDATE ON GRANTS:

The Board reviewed a written report on the following grant projects. A copy of the report is attached to the minutes. Discussion followed.

Watershed Health Grant – Water Trust Board

State Forestry Grants

NFL Proposal

WUI Proposal

Greater Rio Grande Watershed Alliance aka Upper Rio Grande Salt Cedar Project

NMED – River Ecosystem Restoration Initiative

Central New Mexico Cooperative Weed Management Area

Collaborative Forest Restoration Program

Ojo Peak Restoration

Red Canyon Project.

New Proposals:

Government Service Fund – DFA

NM State Forestry – Wildland Urban Interface

2010 Proposals to NM Water Trust Board

FY2011 Appropriations Request to Congressman Martin Heinrich &

Congressman Udall

Keep America Beautiful Grant

UNFINISHED BUSINESS:

Future Direction Committee – Dee and Vern met with Chester Riley, Jr., Mayor – Town of Mountainair to discuss the location of the water meter, the fire hydrant, and all shut

off valves. Dee reported she has been working with General Service Administration (GSA) concerning the District's proposal for the pre-solicitation notice for the National Park Service building. She had written a letter explaining why the project is still a viable project for the SWCD. She is expecting GSA to conduct a site visit in the near future. Dee also read a letter from Daniel Herrera Brummell thanking the District for the 20 pickup loads of wood from our site preparation project. It was given to the elderly and needy people from Tajique, Torreón, Manzano, Punta de Agua and Mountainair.

SWCD Mil Levy – Dee reported she is working with State Representative Rhonda King, NM Taxation and Revenue, NM Department of Agriculture and the District's legal counsel, JulieAnne Leonard to get information of the District's taxing authority on the wind mills southeast of Willard. She hopes to have more to report at the next meeting. Brian Greene suggested the District work with their legal counsel to develop a bargaining policy for future IRB projects within the District. Dee will ask JulieAnne Leonard to attend a board meeting in the next couple of months.

NEW BUSINESS

Supervisor Elections – Dee reported the Supervisor Election Canvassing Board has certified the Supervisor Election Cancellation certificate. Discussion followed. **ACTION TAKEN:** Dan Williams moved to appoint William Caster to Position No. 1; Felipe Lovato, Jr. to Position No. 2; and LeRoy Candelaria to Position No. 5. Brian Greene seconded the motion. Motion carried.

Fourth graders from Mountainair, and third, fourth, fifth and sixth graders from Corona will be attending Kids, Kows, and More in Moriarty scheduled for April 29th at the Moriarty Civic Center. The District will be providing their lunches and T-Shirts for this field trip. We now have confirmation of how many students will be attending this event.

Dee reviewed Resolution No. 12 – 2010, Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement. Discussion followed. **ACTION TAKEN:** Brian Greene moved to approve the resolution. Jerry Melaragno seconded the motion. Motion carried by a voice vote as follows: William Caster – yea; Jerry Melaragno – yea; Dan Williams – yea; Brian Greene – yea; LeRoy Candelaria - yea. Dee will send a signed copy of the resolution to the legal counsel for the New Mexico Finance Authority.

Dee reviewed Resolution No. 13 – 2010, Mil Levy Authorization. Discussion followed. **ACTION TAKEN:** Brian Greene moved to approve the resolution. William Caster seconded the motion. Motion carried by a voice vote as follows: William Caster – yea; Jerry Melaragno – yea; Dan Williams – yea; Brian Greene – yea; LeRoy Candelaria - yea. Dee will get a copy of the resolution to Anne Coleman, NM Department of Agriculture for approval by the NM Soil and Water Conservation Commission.

Dee asked the Board to consider paying for travel for a teacher from Mountainair High School to attend the Envirthon competition the last of April. Mountainair High School is considering working with the soil and water conservation district to have a team at next year's competition. Discussion followed. **ACTION TAKEN:** William moved to pay travel expenses for the teacher. LeRoy Candelaria seconded the motion. Motion carried.

Dee reported she is getting several quotes for vehicle insurance. She had received a billing from Farmers Insurance and the insurance had increased about \$150.00 a year. She will continue to work on this and bring the information back to the Board during the May board meeting.

Dee reviewed a JPA with NM Energy, Minerals and Natural Resources with the Board. Discussion followed. **ACTION TAKEN:** LeRoy Candelaria moved to approve the JPA and have the Chairman sign the JPA for the District. William Caster seconded the motion. Motion carried.

REPORTS:

- Hub RC&D – William Caster did not attend the Hub RC&D meeting this month. Louis King had attended the meeting and had given a report during his Field Office report.
- South Central Mtn. RC&D – Brian Greene referred the Board to the report included in the Board packets for their review.
- EBWPC – Brian Greene reported on the last EBWPC meeting. Brian explained the Committee had agreed to support the idea of a water pipeline through the county but the Committee was not going to support any one entity working on a pipeline. There are at least two companies at this time working on the pipeline idea. The EBWPC has an agreement with Sandia National Labs to monitor wells across the basin. There is about one year left on this three year commitment from Sandia National Labs. The EBWPC is working on ways to continue this monitoring project.

ASSOCIATE SUPERVISOR INPUT:

OTHER:

MEETINGS ATTENDED:

NEXT MEETING SCHEDULED:

The next Regular Meeting will be held Friday, May 7 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, Mountainair, New Mexico.

PLAN FOR NEXT MEETING: Audit Contract

ADJOURN:

There being no further business to come before the Board. **ACTION TAKEN:** LeRoy Candelaria moved to adjourn the meeting at 10:00 a.m. Dan Williams seconded the motion. Motion Carried.

FELIPE LOVATO, JR., CHAIRMAN

RICHARD SHOVELIN, SEC.-TREA