



**MINUTES OF THE REGULAR MEETING  
FINAL  
August 6, 2010**

**Supervisors Present:** Felipe Lovato, Jr. – Chairman  
William Caster –Vice-Chairman  
Richard Shovelin, Sec. - Treasurer  
Jerry Melaragno  
LeRoy Candelaria  
J. Brian Greene

**Absentees:** Dan Williams

**Others Present:** Dierdre Tarr, District Manager  
Kenneth Lujan, Soil Conservationist, National Resources  
Conservation Service (NRCS)  
Roy Todd, Field Specialist, New Mexico Department of Agriculture  
(NMDA)  
Vernon Kohler, District Field Technician  
Gabriel Ramirez, District Student Worker  
Franchesca Lucero, District Student Worker  
Lesley Kingston, District Student Worker  
Dennis Fulfer, town of Mountainair  
Katheryn Taylor, District volunteer

**CALL TO ORDER:**

The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman, at the Mountainair United Methodist Church, Fellowship Hall, located at the corner of Sunset and Third Street in Mountainair, NM at 8:10 a.m. Chairman Lovato welcomed those present and thanked them for taking the time to attend the meeting.

**ABSENTEES:** Dan Williams

**APPROVAL/AGENDA:**

The Board reviewed the agenda as presented. **ACTION TAKEN:** Richard Shovelin moved to approve the agenda as presented. LeRoy Candelaria seconded the motion. Motion carried.

#### **APPROVAL/DISAPPROVAL OF MINUTES:**

The following correction was made to the minutes: Page 1 – Oath of Office – Dee will administer -- deleted “and J. Brian Greene.” **ACTION TAKEN:** Richard Shovelin moved to approve the minutes as amended. Jerry Melaragno seconded the motion. Motion carried.

**Recognition of Student Workers:** Chairman Lovato suspended the agenda to recognize student workers, Gabriel Ramirez, Franchesca Lucero, and Leslie Kingston for their hard work and contributions to the District office. These students will be starting college in late August.

#### **TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:**

Dee Tarr presented the Treasurer's Report for the month of July, 2010 with the accounts payable for July, 2010. Discussion followed. **ACTION TAKEN:** Brian Greene moved to accept the report and pay the accounts payable. LeRoy Candelaria seconded the motion. Motion carried. A copy is attached.

#### **OTHER FINANCIAL MATTERS:**

##### **Mil Levy**

Dee Tarr reported that the District had budgeted \$45,000 and received \$44,415 in mil levy funds.

#### **REPORTS:**

##### **NMDA REPORT:**

Roy Todd, NMDA Field Specialist, presented his report to the Board. He pointed out changes in the 2011 point system to allow districts more flexibility in earning points that will make them eligible for more funding through the points system. The new vendor form for NMSU was noted in the NMDA report and the District Manager was asked if she has submitted the new form. She reported that she had submitted a new vendor form to NMSU by the deadline requested. Discussion followed. A copy of the written report is attached.

##### **NRCS FIELD OFFICE REPORT:**

Kenneth Lujan presented the NRCS Field Office report to the Board. He mentioned that the Local Work Group meeting would be held at 9:00 a.m. on September 17, 2010, location to be determined. Discussion followed on the USDA's efforts to increase access to private lands for recreation. A copy of the written report is attached.

## **DISTRICT MANAGER'S REPORT:**

Dee Tarr presented her report to the Board. She listed the meetings that she and Board members, Dan Williams and Jerry Melaragno had attended. She reported on making reimbursements to NM Finance Authority. Discussion followed.

## **CORRESPONDENCE:**

The correspondence was reviewed with the Board.

## **PERSONNEL MATTERS:**

### **Personnel Committee:**

Dee Tarr, Roy Todd, Dan Williams and Jerry Melaragno will work on changes to the District Personnel Policy.

## **UPDATE ON GRANTS:**

Dee Tarr reported on the following regarding the grants listed below: meetings attended, progress on projects, status of proposals to funding agencies, and RFPs issued by funding agencies for 2011. Discussion followed.

- Watershed Health Grant – Water Trust Board
- State Forestry Grants
  - Non Federal Land (NFL) Proposal
  - Wildlife Urban Interface (WUI) Proposal
- Greater Rio Grande Watershed Alliance aka Upper Rio Grande Salt Cedar Project
- New Mexico Environment Department (NMED) – River Ecosystem Restoration Initiative
- Central New Mexico Cooperative Weed Management Area
- Collaborative Forest Restoration Program
  - Ojo Peak Restoration
  - Red Canyon Project

### **New Proposals:**

- Government Service Fund – DFA
- NM State Forestry – Wildland Urban Interface
- 2010 Proposals to NM Water Trust Board
- FY2011 Appropriations Request to U.S. Senators Bingaman and Udall

Dennis Fulfer stepped into the meeting to give his presentation for a Re-Leaf Grant for the Town of Mountainair. **ACTION TAKEN:** Richard Shovelin made a motion to move agenda

item 8, New Business: Re-Leaf Proposal for the Town of Mountainair between agenda items 6 and 7. LeRoy Candelaria seconded the motion. Motion carried.

### **New Business:**

Re-Leaf Proposal for the Town of Mountainair – Project Coordinator, Dennis Fulfer, presented the proposal to the Board. This proposal would replace aging and dying trees at the Chavez Memorial Park (formerly known as the City Park) with ecologically sustainable species and would improve the current irrigation system with the goal of increasing the number of shade providing trees. Discussion followed on various aspects of the proposal. **ACTION TAKEN:** Richard Shovelin moved approval to submit the proposal. LeRoy Candelaria seconded the motion. Motion carried.

### **UNFINISHED BUSINESS:**

#### **Future Directions Committee –**

GSA Solicitation Package: Dee Tarr reported that the District has still not received the GSA Solicitation Package after repeated calls. She was asked by the Board to call GSA again and follow up with a letter.

Site Preparation work: She also reported that she, Vernon Kohler, Louis King, and Kenneth Lujan had visited the construction site for the new Conservation Center the previous Wednesday. They had noted that sewer pipe had been laid and that work had begun on the soil compacting on the building sites. She also reported on plans to install a planter box at the entrance and funding for it. The District is working in partnership with the National Park Service, the Town of Mountainair, and Mountainair Public Schools on a Youth Conservation Corp proposal for several projects. Discussion followed.

Report from committee to work on building project: none

#### **SWCD Mil Levy Authority –**

The District Manager reported that letters had been sent by the District's legal counsel to Torrance County concerning the High Lonesome Wind Farm IRB. Letters have also been sent to the other three counties within the District to make them aware the District will expect to be invited to negotiations on tax relief on businesses coming into the District.

### **NEW BUSINESS:**

**Budget Revision Resolution:** – The District Manager presented Resolution No. 01 – 11 to authorize inter-budgetary transfers. **ACTION TAKEN** – LeRoy Candelaria moved to approve the resolution. William Caster seconded the motion. Motion carried by voice vote as follows: William Caster – yea; Jerry Melaragno – yea; Brian Greene – yea; Richard Shovelin, yea; LeRoy Candelaria, yea; Felipe Lovato, yea.

**Request to attend National Association of State Conservation Agencies meeting in Durango, Colorado:** -- **Action Taken:** William Caster moved that Dee Tarr should attend represent the District at this meeting from August 29 to September 2, 2010. Jerry Melaragno seconded the motion. Motion carried.

**District Computer System:** -- The District Manager explained the challenges in using the NRCS server. She presented a proposal to acquire a server for the District. She will procure two more estimates for a system for the next meeting.

**REPORTS:**

**Hub Resource Conservation & Development (RC&D)** – no report

**South Central Mountain RC&D** – Brian Greene gave the Hub report. He stated that the July meeting had been postponed to August 5, 2010. He reported on a number of grants that Hub is administering and on the discussion regarding reduction of dues.

**Estancia Basin Water Planning Committee (EBWPC)** – Brian Green reported that the EBWPC meetings have been postponed due to lack of a quorum.

**ASSOCIATE SUPERVISOR INPUT:**

**OTHER:**

**MEETINGS ATTENDED:**

**PLAN FOR NEXT MEETING:** Action Plan, draft of Employee Handbook

**NEXT MEETING SCHEDULED:**

The next regular meeting will be held Friday, September 10 (postponed from September 3, 2010), at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, Mountainair, New Mexico.

**ADJOURN:**

There being no further business to come before the Board. **ACTION TAKEN:** William Caster moved to adjourn the meeting at 10:15 a.m. LeRoy Candelaria seconded the motion. Motion carried.

---

FELIPE LOVATO, JR., CHAIRMAN

---

RICHARD SHOVELIN, SEC. – TREAS.